



Clarke Ranch Master Plan Steering Committee  
4381 Broadway, Suite 201, American Canyon CA  
City Council Chambers  
January 11, 2017

## CLARKE RANCH MASTER PLAN KICK-OFF MEETING SUMMARY

The meeting began at 6:03 PM and concluded at 8:05 PM. No members of the public were present.

### Attendees:

#### Clarke Ranch Master Plan Steering Committee

Mark Joseph and Kenneth Leary, City Councilmembers  
Crystal Dispo Mallare, Planning Commissioner  
Karina Servente and Kristin Einberger, Parks & Community  
Services Commissioners  
Nance Matson and Todd Novak, Open Space Advisory  
Committee members

#### City of American Canyon

Creighton Wright, Parks & Recreation Director  
Jennifer Kansanback, Management Analyst  
Sherri Cassidy, Administrative Assistant

#### RRM Design Group

Jeff Ferber, Principal  
Gina Chavez, Project Manager

### Steering Committee Vision/Purpose for Site:

Clarke Ranch is a community gathering place for all in American Canyon, it will serve as a hub of outdoor based activity which will be environmentally friendly and nature based.

### Items of Discussion:

#### 1. Project & Team Introduction

Members of the Steering Committee, City staff, and RRM Design Group introduced themselves.

#### 2. Overview of project background data

Creighton Wright, Parks & Recreation Director, gave an overview from the June 20<sup>th</sup> Steering Committee Orientation Meeting (packet is available at [www.cityofamericancanyon.org/clarkeranch](http://www.cityofamericancanyon.org/clarkeranch)).

#### 3. Exercise to gather feedback on goals/objectives and potential program elements

A round table exercise was conducted giving each person the opportunity to share their ideas for the site. Committee Members were asked to provide big picture ideas and more specific amenity ideas. The rounds continued until the group's ideas were all accounted for (view meeting visuals at [www.cityofamericancanyon.org/clarkeranch](http://www.cityofamericancanyon.org/clarkeranch)).

#### 4. Presentation of stakeholder interview results

The feedback received through stakeholder interviews in December 2016 were shared with the Steering Committee (view meeting visuals at [www.cityofamericancanyon.org/clarkeranch](http://www.cityofamericancanyon.org/clarkeranch)).

## **5. Prioritization of goals/objectives and program elements gathered from Steering Committee and stakeholders**

The Steering Committee and City staff was given voting dots to prioritize the following:

Steering Committee input boards (view meeting visuals at [www.cityofamericancanyon.org/clarkeranch](http://www.cityofamericancanyon.org/clarkeranch)):

- Each person received 2 large green dots to indicate their highest priorities on the Goals and Objectives “Big Picture” board.
- Each person received a set of (1 each) red, blue, and green dot to indicate their ratings of priorities on the Program, Amenities, Features boards.

Stakeholder input boards:

- Each person received 2 yellow dots to indicate their priorities amongst the input from the stakeholders.

## **6. Next steps in project**

- The Steering Committee will meet next in mid-March. Between now and then, RRM Design Group will be synthesizing the input received from the Steering Committee and stakeholder interviews, the existing characteristics, environmental conditions, and the recreational user needs of the City to determine program options and priorities. This will define the opportunities and constraints of the future park in terms of possible amenities and site layouts. The results from this analysis will be presented to the Steering Committee in mid-March.
- Two schematic design alternatives will be developed by RRM Design Group to be presented for feedback at a public open house and joint workshop, both to be held in April.
- A public open house will be held at Clarke Ranch in mid-April to gather input on the design options.
- A joint workshop of the City Council, Parks & Community Services, and Open Space Advisory Committee will be held on April 25, 2017.