

Table B1 - User Fees

	Service/Application	Fees		Notes
		2018-19		
ADMINISTRATIVE SERVICES				
1	Basic Photocopy			
2	Each page (1 sided copy)	\$	0.20	Per page
3	Each page (2 sided copy)		0.25	Per page
4	Pre-copied documents (excluding council agenda items. Note: City will maintain two sets of pre-copied documents available for check out to members of the general public)			Actual cost
5	FPPC			
6	Copies of forms filed		0.10	Per page per Political Reform Act
7	Records over 5 years old		6.00	Per request to search and retrieve documents that are over 5-year old per Political Reform Act
8	Research Fee			Fee is charged based on the FB Hourly Rate of position that renders the service. Note - Information Systems Officer is monthly contracted position. Monthly the City pays approximately \$12,500. Thus the estimated hourly rate of \$72.12 for this position is determined by dividing \$12,500 by 173.33, the estimated monthly working hours.
9	Annual Budget			Actual cost
10	Annual Audited Financial Statements			Actual cost
11	Comprehensive Annual Financial Report			Actual cost
12	All Others			Actual cost
13	Business license listing		25.00	Listing includes name and site address only
14	Council agenda items			Actual cost
15	Municipal Code - Per page copies			\$0.20 Per page (1 sided copy); \$0.25 per page (2 sided copy)
16	For City Council, Planning Commission, or Parks and Community Services Commission Meetings (Note: one copy of Agenda and Minutes at no charge for Public Agencies and the Media)			
17	Agenda Packet (Individual)			Actual cost
18	Audio Cassette Tape of Meeting			Actual cost
19	Video Cassette Tape of Meeting			Actual cost
20	Appeals to The City Council			
21	Non-Public Hearing Items (Compile and copy the record)		50.00	Municipal Code 2.04.090
22	Public Hearing Items (Publish and mail notification; compile and copy the record)		150.00	Municipal Code 2.32.025
23	Election - Candidate Filing Fee (Prepare packet and election information for the Candidate)		25.00	GC 8104

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24	Passport Services		Determined by Federal Policy
25	Returned Check Fee		
26	First Check	25.00	For the first NSF check per Civil code 1719
27	Second and each subsequent check	35.00	For each subsequent NSF check after the first NSF check, per Civil Code 1719
28	Notary Public	15.00	Per signature, or as allowed by State Law
29	Copy Documents to a CD	12.00	
30	SUPPORT SERVICES		
31	New business license application	25.00	Process business license application
32	Renewed business license application	15.00	Process renewed business license application
33	Utility new account set up	52.00	Process new utility account application, set up new account, and turn on water service
34	Utility service restoration	92.00	To turn on service after the service was turned off due to non-payment of bill
35	Utility service turn on or off after normal business hours of 7:30 AM - 4:30 PM, Monday through Friday, excluding holidays. If the fee has not been paid in advance, the customer must provide written agreement to the fee prior to City providing the service	161.00	Per hour, minimum 2 hours (Note - the hourly rate equals to 1.5 times the FB hourly rate of the Maintenance Worker I,II.)
36	Utility service fee	45.00	