



City of American Canyon
DESIGN & CONSTRUCTION EXCEPTION REQUEST and APPROVAL

Project Name: _____ Project Number: _____ Design Exception Number:

Short Title of Design Exception Request: _____

Initiated and Submitted by: (name) _____

City Consultant: (firm) _____ Date: _____

Note: This form is used to initiate, document, and approve changes to the City's standard engineering and infrastructure design criteria for a specific project. If approved, a Design Exception becomes a sequentially-numbered amendment to the Project's Basis of Design Report (BDR), and placed in the Appendix of the BDR.

Governing Document: (e.g. city standard specs or design details, Muni Code, Caltrans, etc)

Description of Existing Standard: (what standard is proposed to be changed?)

PLEASE ATTACH A NARRATIVE THAT ADDRESSES EACH OF THE FOLLOWING ITEMS:

- Description of Exception Requested:** (what changes are being proposed and why?)
- Justification and Explanation:** (why and how will the City benefit from this changed standard?)
- List of Supporting Documents (Attached or Referenced):** (e.g. calculations, catalogue cut sheets, substitute specifications)
- Description of Potential Long Term Maintenance Concerns**

CITY ACTION:

Review and Evaluation Comments and/or Conditions: (by City staff)

Recommended approval by Project Manager: _____
(signature) (date)

Approval by City Engineer: _____
(signature) (date)

Copies to: Project File; Design Consultant; Project Manager; Other: _____